

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, MAY 17, 2010

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:07 P.M. with President Wilbur Wolf, Jr., presiding. Seven (7) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; Kingsley Blasco; Tarin Houpt; Richard Norris; and William Piper.

Terry Lopp, Treasurer, and Richard Roush were absent.

Others in attendance: Richard Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; Erica Dolson, The Sentinel; Denny Clopper, The Valley Times-Star; Lauren Swartz and Brooke Clouse, Student Representatives to the Board of School Directors; and Brenda Line, Board Minutes.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. PRAYER

Director Blasco offered a prayer.

EXECUTIVE SESSION

President Wolf announced that the members of the Board of School Directors met in Executive Session to address negotiations issues this evening from 6:00 to 7:00 P.M.

IV. APPROVAL OF THE MAY 3, 2010 BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES; THE MAY 3, 2010 COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES; AND THE MAY 3, 2010 REGULAR BOARD MEETING MINUTES

Motion by Norris, seconded by Blasco for approval of the May 3, 2010 Buildings and Property Committee Meeting Minutes; the May 3, 2010 Committee of the Whole of the Board Meeting Minutes; and the May 3, 2010 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Student Representatives to the Board Report – Lauren Swartz/Brooke Clouse

The students offered the following report:

- A. Advanced placement tests were administered to 61 students recently.
- B. Grade 8 tours of the high school are underway.
- C. Changes are being planned for Grade 9 orientation in August as follows: Students and parents will learn academic and behavioral expectations from the counselors and principals; students will view a video depicting school life at Big Spring High School; students will participate in an “Amazing Race” type of activity; departments, clubs, and student activity groups will offer displays in the commons areas; refreshments will be available.
- D. The high school/middle school jazz concert was successful on May 5, 2010.
- E. The spring concert is slated for May 13, 2010.
- F. The prom court members participated in a fashion show for residents of Green Ridge Village on Friday, May 14, 2010.
- G. Students enjoyed the prom on Saturday, May 15, 2010. Students voted online and elected Garret Adams and Jodi Heishman as 2010 prom king and queen.
- H. National Honor Society members are planning the Ultimate Frisbee Tournament for May 22, 2010.
- I. The National Honor Society was awarded \$450 from the Carlisle Area Health & Wellness Foundation to fund stability balls in classrooms.
- J. The spring concert featuring the 123 musicians from the concert band, percussion ensemble, Cantible, and the choral ensemble was successful. Kudos to the musicians, Mrs. Shuey, and Mr. Balseiro for excellent performances.
- K. 29 track and field athletes participated in the Mid Penn meet, and a few athletes advanced to district competition.

President Wolf thanked the students for the report.

VI. TREASURER’S REPORT (Balances as of April 30, 2010)

The Treasurer’s Report showed a General Fund ending cash and investment balance of \$6,856,320.94 as of April 30, 2010; an Athletic Fund balance of \$(511.95) as of April 30, 2010; a Cafeteria Fund balance of \$212,383.83 as of April 30, 2010; Capital Reserve Fund investment balance of \$132,563.12 as of April 30, 2010; and a Student Activity/Miscellaneous Fund cash balance of \$148,505.10 as of April 30, 2010.

Motion by Blasco, seconded by Norris for acceptance of the Treasurer’s Report. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

VII. PAYMENT OF BILLS

General Fund Account Payment of Bills; Central Treasury Athletic, Cafeteria, and Student Activity/Miscellaneous Account Payment of Bills; and Newville Project Payment of Bills

Motion by Blasco, seconded by Norris for approval of General Fund Account checks #57887-58028 totaling \$809,173.02; Central Treasury Athletic Account checks #14539-14622 totaling \$8,144.79, Central Treasury Cafeteria Account checks #5232-5247 totaling \$146,562.40, and Central Treasury Student Activity/Miscellaneous Account checks #12028-12062 totaling \$23,506.74; and Newville Project Account checks #109-113 totaling \$370,261.01. Grand total General Fund, Athletic, Cafeteria, Student Activity/Miscellaneous, and Newville Project: \$1,357,647.96. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

In response to a question from Director Blasco, Mr. Kerr explained that the District makes an effort to “run tight accounts” at the end of the fiscal year. The Board approves the transfer of money from the General Fund to the other funds when the need arises.

VIII. READING OF CORRESPONDENCE

There was no reading of correspondence.

IX. RECOGNITION OF VISITORS

Charlene D’Amore and April Messenger.

X. PUBLIC COMMENT PERIOD

No public comment was offered.

XI. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XII. OLD BUSINESS

There was no old business.

**(NOTE: The Board addressed
XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-14,
following Item A-14.)**

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

1. Transfer of Professional Personnel (ACTION ITEM)

As per Board Policies 3850.0-3850.4, the administration will transfer the professional employee whose name is listed below for the 2010-2011 school year.

Employee	From	To
David Roberts	Classrooms for the Future Coach	High School Math Teacher/ High School Technology Integrator

The administration recommended that the Board of School Directors approve the professional employee transfer as presented.

2. Additional Per Diem Substitute Guest Teacher (ACTION ITEM)

In an attempt to provide a sufficient number of substitute teachers for the 2009-2010 school year, the Big Spring School District is working in cooperation with the Capital Area Intermediate Unit to sponsor the "Guest Teacher Program." The individual whose name appears below has participated in an orientation program sponsored by the Capital Area Intermediate Unit and has been issued an emergency certification by the Pennsylvania Department of Education.

Summer Howard

The administration recommended that the Board of School Directors approve the additions of the above-named guest teacher to the 2009-2010 per diem substitute teacher list, effective immediately.

(ACTION ITEM)

3. Mrs. Marie Nye, Title I reading teacher, requested one day of leave without pay, retroactive to April 29, 2010, half day, and April 30, 2010, one-half day, for a total of one day.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommended that the Board of School Directors approve Mrs. Nye's request for one day of leave without pay as presented.

(ACTION ITEM)

4. Ms. Lynn Stahler, learning support teacher at Plainfield Elementary School, requested a leave of absence for the 2010-2011 school year.

A copy of Ms. Stahler's letter requesting leave of absence was included with the agenda. The administration has defined terms to describe the specific leave requested. Such leave will require Board and Big Spring Education Association concurrence on the criteria set for leave.

The administration recommended that the Board of School Directors approve Ms. Stahler's request for a leave of absence for the 2010-2011 school year.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

5. **Kimberly Margosian**
Carlisle, PA 17015

Middle School Learning Support Teacher

(ACTION ITEM)

Education:

California University of Pennsylvania (Bachelor's Degree)

Experience:

California Area Middle and Elementary School – Student Teacher

The administration recommended that the Board of School Directors appoint Ms. Margosian to serve as a Middle School Learning Support Teacher, beginning with the 2010-2011 school year, filling Ms. Lynn Stahler's position that has transferred to the middle school. Ms. Margosian's compensation for this position should be established at Bachelor's, Step 1 \$40,092.00, plus a \$400.00 special education stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

6. **Mr. Jason Creek**, assistant varsity football coach, submitted his letter of resignation as an assistant varsity football coach.

A copy of Mr. Creek's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mr. Creek's resignation as an assistant varsity football coach, effective immediately.

(ACTION ITEM)

7. **Ms. Wendy Stoner**, assistant RN to the high school nurse's office, submitted her letter of resignation as an assistant RN, effective the end of the 2009-2010 school year.

A copy of Ms. Stoner's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Ms. Stoner's resignation as an assistant RN to the High School Nurse's office, effective the end of the 2009-2010 school year.

(ACTION ITEM)

8. **Mrs. Susan Shuey**, high school music teacher, submitted her letter of resignation as music department chairperson, effective the end of the 2009-2010 school year.

A copy of Mrs. Shuey's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Shuey's resignation as music department chairperson, effective the end of the 2009-2010 school year.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

- 9. Mr. Devin Dowless**, part-time evening custodian at the middle school, submitted his resignation as part-time evening custodian, effective immediately

A copy of Mr. Dowless' letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mr. Dowless' resignation as part-time evening custodian and also recommended that Mr. Dowless remain on the custodial substitute list, effective immediately.

10. Approval of Child-Rearing Leave for Charity Franklin

(ACTION ITEM)

Mrs. Charity Franklin, second grade teacher at Oak Flat Elementary School, requested leave under the Family & Medical Leave Act a child-rearing leave of absence for the 2010-2011 school year. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Franklin's letter was included with the agenda.

The administration recommended that the Board of School Directors approve Mrs. Charity Franklin's request for leave under the Family & Medical Leave Act, a child-rearing leave of absence for the 2010-2011 school year, according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

- 11. Ms. Karen Fetchkan** was recommended to serve as a five-hour-per-day cafeteria worker at the high school.

The administration recommended that the Board of School Directors appoint Ms. Fetchkan to serve as a five-hour-per-day cafeteria worker at the high school.

12. Summer Maintenance Area Workers

(ACTION ITEM)

The individuals listed are recommended to serve as summer maintenance area workers during the summer of 2010.

**Wes Moomaw
Danielle Gibb
Hannah Lopp
Jacob Marconi
Brandy Lautsbaugh
Jacob Lautsbaugh
Hunter Bailey**

**Pat Mowers
Ron Mowers
Mary Stonebraker
Cindy Russell
Kayla Fithian
Joshua Moomaw**

The administration recommended that the Board of School Directors approve the individuals listed to serve as summer maintenance area workers during the summer of 2010, pending receipt of all required paperwork.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

13. Administrative Salary Increase

(ACTION ITEM)

As part of the budget process, the Board must approve the salaries for the 2010-2011 school year. The Superintendent has met with the Act 93 group in a meet and discuss process regarding their compensation for the last year of the current agreement.

The administration recommended that the Board of School Directors approve 2010-2011 salary increases of 3% for the Act 93 Administrators, Assistant Superintendent, and the Business Manager

- 14. Mr. Douglas Knol**, high school mathematics teacher, requested two days of leave without pay for May 27, 2010, and May 28, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommended that the Board of School Directors approve Mr. Knol's request for two days of leave without pay as presented.

VOTE ON XIII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Blasco, seconded by Norris to combine and approve XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-14, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

XIII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Jason Artz	\$ 1,170.00
Suzanne Brazeau	\$ 1,149.00
Matthew Brinkman	\$ 2,220.00
Stephanie Devonald	\$ 1,170.00
Mallory Cohick	\$ 1,170.00
Richard W. Fry	\$ 1,000.00
Christina Gruver	\$ 2,340.00
Tyler Henry	\$ 1,071.00
Lauren Hetrick	\$ 2,340.00
Rachel Myers	\$ 1,560.00
Bethany Pagze	\$ 1,110.00
Heather Shepard	\$ 1,110.00
Jason Shover	\$ 1,110.00
Julie Thumma	\$ <u>820.00</u>
Total	\$19,340.00

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS (Continued)

B. Credit Pay (Continued)

(ACTION ITEM)

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above.

Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

C. Proposed 2010-2011 Food Service Meal Prices

(ACTION ITEM)

Mr. Rick Gilliam, Food Service Director, has discussed his tentative 2010-2011 Food Service Budget and proposed 2010-2011 lunch, breakfast, and milk prices. Mr. Gilliam made a presentation at the Committee of the Whole of the Board meeting on May 3, 2010. The lunch prices will remain the same for the 2010-2011 school year.

2009-2010 Prices		Proposed 2010-2011 Prices	
\$2.20	Secondary Lunch	\$2.20	
\$2.05	Elementary Lunch	\$2.05	
\$3.15	Adult Lunch	\$3.15	
\$0.50	Milk	\$0.50	
\$1.40	Student Breakfast	\$1.40	
\$1.75	Adult Breakfast	\$1.75	

The administration recommended that the Board of School Directors approve the proposed 2010-2011 school lunch prices, milk prices, and school breakfast prices as presented.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

D. Proposed Band Trip

(ACTION ITEM)

Mr. Daryl Balseiro, high school band director, requested permission for the Big Spring High School Band to travel to Orlando, Florida, and Walt Disney World in March, 2011. Mr. Balseiro will provide an update with more information when details are established.

Information was included with the agenda.

The administration recommended that the Board of School Directors grant Mr. Balseiro's approval for the Big Spring High School Band to travel to Orlando Florida and Walt Disney World in March, 2011.

Motion by Blasco, seconded by Norris to approve the recommendation as outlined above.

Mr. Fry noted that the proposed itinerary for the trip requires participating students to miss only one day of school.

Roll call vote on the motion by Blasco and second by Norris to approve the recommendation as outlined above: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS (Continued)

E. Grant Application Request

(ACTION ITEM)

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology, requested permission to seek grant opportunities for the elementary after-school wellness and nutrition classes that have been established. Due to changes in the allocation of grant funds from the Carlisle Area Health and Wellness Foundation, the potential exists that we may need to make significant cuts to this program.

Information was included with the agenda.

The administration recommended that the Board of School Directors authorize the administration to pursue the request for grant opportunities as noted above.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

F. Post-Graduation Party Fundraisers

(ACTION ITEM)

The 2011 Post-Graduation Party Committee requested permission from the Board of School Directors to conduct the fundraiser listed on June 12, 2010.

Chicken Barbecue

The administration recommended that the Board of School Directors authorize the Post-Graduation Party Committee to conduct the fundraiser listed on June 12, 2010.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

G. Permission to Host a Joint Soccer Camp

(ACTION ITEM)

Mr. Scott Anderson and Mr. Randy Stevens requested permission to host a boys' and girls' high school and middle school soccer camp from July 12–July 15, 2010, at the Big Spring High School Soccer Complex for the girls and the Carlisle High School for the boys.

Information was included in the agenda.

The administration recommended that the Board of School Directors approve the request to host a boys' and girls' high school and middle school soccer camp from July 12 – July 15, 2010.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS (Continued)

H. Change Order to District Administration Office (DAO) Boiler Project (ACTION ITEM)

The DAO boiler project included steam-to-hot water conversion in part of the middle school; the rooftop unit over the middle school cafeteria never worked because of a pump capacity issue. The contractor installed an approved substitute; however, it did not work due to undersized impellers. This change order is to purchase, install, and balance larger impellers with enough capacity for the rooftop connection as per information included in the packet. Herre Bros. has included a quote of \$6,080.58 for the work.

The administration recommended the Board of School Directors approve Change order HB1 Job# 1-5-0960 for the DAO Boiler Project in the amount of \$6,080.58 for impeller upgrade.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above.

In response to a question from Director Norris, Mr. Kerr indicated that the original impeller was undersized. A substitute pump was installed; however, the impeller was the incorrect size. The motion approves new equipment, not rebuilt equipment. As noted during the Committee of the Whole of the Board meeting, this was an engineering miscalculation, and the architects are accepting responsibility for the impeller upgrade; however, the District is responsible for the cost of rebalancing the new equipment.

This item must be addressed by the members of the Board of School Directors because the District is the owner and must approve the work. This motion is to approve the change order, not the payment for the item, installation, and rebalancing.

Roll call vote on the motion by Barrick and second by Norris to approve the recommendation as outlined above: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

I. Contractor Payments for the DAO Project (ACTION ITEM)

With the resolution of the impeller issue, McKissick and Associates reviewed final payment applications from Herre Bros. for work performed on the DAO Boiler Project. These payments will come from the Capital Reserve Fund. The final applications for payment are for \$13,311.70 for plumbing to Herre Bros., Inc., and \$59,071.90 to Herre Bros. for HVAC. Because of the change order, the administration recommended holding \$6,500 of the final HVAC payment until the impeller upgrade is installed and fully functional ($59,071.90 - 6,500 = 52,571.90$)

The administration recommended that the Board of School Directors approve final payments to Herre Pros., Inc., for \$13,311.70 for plumbing and a partial final payment of \$52,571.90 to Herre Bros., Inc., for HVAC.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above.

In response to a question from Director Blasco, Mr. Kerr indicated that all of the above-referenced work would be completed; however, payment for the impeller upgrade will be delayed until the equipment is fully functional.

Roll call vote on the motion by Barrick and second by Norris to approve the recommendation as outlined above: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS (Continued)

J. Contractor Payments for Newville Project – Construction Fund (ACTION ITEM)

McKissick Associates reviewed the payment applications from ECI Construction and Mann Plumbing and Heating, LLC, for work performed on the Newville Addition & Renovation project. These payments will come from the Orrstown Bank loan using a new construction fund established for this project. A copy of the completed and notarized payment applications in the amount of \$7,758.00 for Mann and \$321,377.27 for ECI Construction were included in the Board's agenda packet.

The administration recommended that the Board of School Directors approve payment from the Construction Fund to Mann Plumbing and Heating, LLC, in the amount of \$7,758.00 and to ECI Construction, LLC, in the amount of \$321,377.27.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

K. Proposed Final Budget (ACTION ITEM)

The Board is required to take action to designate a proposed final budget at least 30 days before final budget adoption scheduled for June 21, 2010. The administration in working with the Board's Finance Committee and recommended a \$41,239,629.00 budget for both expenditures and revenues. The resulting tax increase is summarized below:

2009-10 Mills	15.455
Index Allowed	.587
Exception Allowed	.180
Increase =	.767 mills
% increase =	4.96%
Est. increase on \$100K home	\$77

The administration recommended the Board of School Directors approve a proposed final budget in the amount of \$41,239,629.00 for the 2010-2011 school year with a tax rate of 16.222 mills.

Motion by Blasco, seconded by Norris to approve the recommendation as outlined above.

In response to a question from Director Norris, Mr. Kerr confirmed that the administration recommends that the proposed tax increase should remain in effect even in light of the fact that there is a proposal to table Plainfield Elementary School project indefinitely. Mr. Kerr explained that the administration would use the revenue originally earmarked for debt service to offset the impending PSERS increases over the next few years and to build the diminished Capital Reserve Fund.

Instead of an estimated \$14 million bond, the Board would need to borrow closer to \$4 million to cover the remaining costs associated with the Newville Elementary School addition/renovation project and design and project-related fees associated with the Plainfield Elementary School project (approximately \$677,000). The designs for the Plainfield project would be used in the future when the student enrollment supports the construction of another elementary school facility.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS (Continued)

K. Proposed Final Budget (Continued)

(ACTION ITEM)

Mr. Kerr added that the proposed budget would support the operations of the District in a “worst-case scenario.” Mr. Kerr noted that the earned income tax revenue is a “moving target as we proceed to the final budget.”

In response to a question from Director Blasco, Mr. Fry indicated that the District does not owe the State any money related to the Plainfield Elementary School project. Mr. Fry added that the architects are investigating the possible transfer of grant monies for the Plainfield solar project to the Newville project.

In response to a question from Director Blasco, Mr. Fry indicated that the Newville Elementary School renovation/addition project is not a State PlanCon project. That project is being funded exclusively with local effort. By doing this, the Board reserved the right to pursue a PlanCon project for that facility in the future, if necessary.

In response to a question from Mr. Blasco, Mr. Fry indicated that he believes the Newville project is “beyond the point of no return for PlanCon.”

In response to a question from Mr. Blasco, Mr. Fry indicated that it is legal for the Board to halt the proposed Plainfield Elementary School project.

President Wolf indicated that, in his opinion, it is prudent to increase the monies in the Capital Reserve Fund to support the maintenance of the District’s existing buildings. Mr. Wolf added that he believes with fewer District buildings, there is less flexibility to switch between buildings in the event of structure failure. Mr. Wolf indicated that maintaining buildings is a good use of money “down the road.”

Secretary Barrick called the roll. Roll call vote on the motion by Barrick and second by Norris to approve the recommendation as outlined above: Voting Yes: Blasco, Houpt, Norris, Barrick, Swanson, and Wolf. Voting No: Piper. Total Yes votes: Six (6). Total No votes: One (1). Motion carried by a majority vote.

L. Federal Programs Monitoring

(INFORMATION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent, reported that the Big Spring School District’s Title I and Title II monitoring conducted by the Pennsylvania Department of Education has met 100 percent of the program requirements.

Information was included with the agenda.

M. Proposed Textbook Adoption

(INFORMATION ITEM)

Mr. Kevin Roberts, Jr., Director of Curriculum/Instruction and Technology Education, recommended the following textbook to the Superintendent of Schools. The book is available for review in the curriculum office by any member of the Board of School Directors who wishes to review the book.

<u>Course</u>	<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>
Middle School Language Arts	Vocabulary Workshop	Sadlier-Oxford	2009

Mr. Roberts indicated that the curriculum for this course remains unchanged; however, this change is a step to ensure that the resources for the course are more affordable.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XIII. NEW BUSINESS (Continued)

N. Updated Year-to-Date Summaries/Taxes and General Fund (INFORMATION ITEM)

The Business Office prepared updated year-to-date summaries for taxes and general fund that were included with the agenda.

Mr. Kerr indicated that expenditures to date this year were less than the same period last year, and he added that the culture is changing at Big Spring for the better, reflecting a reduction in expenditures.

O. Elementary School Grade Configuration (ACTION ITEM)

During this evening's Committee of the Whole of the Board meeting, Mr. Fry offered a presentation entitled "Elementary Reconfiguration in the Big Spring School District." Please refer to the attached document: [Elementary Reconfiguration 5.17.10.pdf](#).

Motion by Blasco, seconded by Norris to approve this item as an action item and direct the administration to develop plans for a transition from the current "kindergarten through Grade 5" elementary school configuration (four elementary schools) to the proposed "kindergarten to Grade 3" and "Grade 4/Grade 5" program configuration (three elementary schools) and present the plan for consideration of the Board of School Directors for final approval. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

P. Newville Elementary School – Two Additional Classrooms (ACTION ITEM)

Motion by Norris, seconded by Blasco to approve this item as an action item and direct the administration to negotiate for the construction of two additional classrooms in the current Newville Elementary School construction/renovation project. These two classrooms were originally a deduct alternate for the project that the Board approved. Roll call vote: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

Q. New Plainfield Elementary School Project (ACTION ITEM)

Motion by Blasco, seconded by Norris to approve this item as an action item and direct the administration to bring to an end the planning process for the proposed new Plainfield Elementary School. The planning process for project shall be concluded when the final documents and plans have been completed to the point they can be "shelved" for use at a future date. The Board is aware that the municipal approvals have an expiration date, and new approvals would be required if the project is revived at a future date.

In response to a question from Director Blasco, Mr. Fry indicated that he believes the project plans would be viable well into the future. The

Roll call vote on the motion by Blasco and second by Norris as outlined above: Voting Yes: Blasco, Houpt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

XIV. FUTURE BOARD AGENDA ITEMS

There were no future Board agenda items.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mrs. Lopp

No meeting was conducted, and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted, and no report was offered.

D. Buildings and Property Committee – Mr. Barrick

No meeting was conducted, and no report was offered.

E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted, and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

The CAIU Board is slated to meet next week.

H. Tax Collection Committee (TCC) – Mr. Wolf

The tentative contract with West Shore Tax Bureau (WSTB) for the collection of Cumberland County earned income tax is being revised. Final documents will be prepared and ready for approval prior to June 30, 2010, for tax collection in 2011.

The WSTB has indicated that entity would be capable of collecting earned income taxes for the whole of Cumberland County in 2011, and it is reported that plans are underway to open a Carlisle office, not necessarily in downtown Carlisle.

The cost of collection for entities new to WSTB is 2.2 percent, and the rate is 2.1 percent for those entities currently using WSTB. The reasons for the percentage difference are lower return on investment monies in recent years and startup costs for opening new offices.

In response to a question from Director Norris, President Wolf indicated that he believes the rates would be level-adjusted at some point in the future. As entities join WSTB, they would be given the opportunity to become members of WSTB and build equity into the process.

The Board would be required to vote on this issue and notify WSTB by June 30, 2010, for the collection of taxes beginning in January 2011.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XV. COMMITTEE REPORTS (Continued)

H. **Tax Collection Committee** (Continued)

Cumberland County entities that use the Capital Tax Collection Bureau (CapTax) will meet on Friday, May 21, 2010, to seek a legal opinion and advice regarding how to proceed.

In response to a question from Director Piper, Mr. Wolf indicated that CapTax is owned by the participating members; however, there is a document that indicates that when an entity withdraws from CapTAX, that entity withdraws without assets. Mr. Wolf indicated that the WSTB's participating entities own the WSTB.

Mr. Wolf noted that the WSTB distributes revenue to participating entities on a monthly basis.

XVI. SUPERINTENDENT'S REPORT

A. **End-of-Year Activities**

Mr. Fry indicated that the last two weeks have "reaffirmed my trust in a community that produces great kids." Mr. Fry commended the students involved with the vocal and instrumental concerts that "continue to amaze" him. Mr. Fry indicated that he is proud to be an administrator and pleased to have a small part in what is happening in the Big Spring School District.

Mr. Fry commended those involved with organizing the prom Saturday night. Mr. Fry thanked Mrs. Houpt and Mr. Barrick for serving as chaperones for the event. Mr. Fry added that the students were "phenomenal and well-behaved," and the event was a success.

Mr. Fry commended the District's athletes for their hard work, and he added that the baseball and softball teams both advanced to district playoffs. The softball team ranked first in District III.

Mr. Fry commended the students for "continuing to shine in a variety of outlets at Big Spring," and he added that the District has a lot to be proud of.

Mr. Fry thanked the Board for offering so many opportunities for the students to excel.

B. **Baccalaureate Service and Graduation Ceremony**

Mr. Fry invited Board members to attend the baccalaureate service on Sunday, May 23, 2010, at Zion Lutheran Church in Newville. Mr. Fry indicated that this is a student-led service, and he added that the students always do a great job organizing and preparing for the event.

Mr. Fry invited Board members and spouses to the 2010 graduation ceremony on Friday, June 4, 2010. More than 240 students are slated to graduate that evening.

Big Spring School Board Meeting Minutes ~ Monday, May 17, 2010

XVII. BUSINESS FROM THE FLOOR

A. Prom

Director Barrick indicated that the “prom was delightful Saturday night.” Mr. Barrick noted that the event was well-attended, and the students were well-behaved.

B. Vote!

Director Barrick encouraged everyone to vote on Tuesday, May 18, 2010.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Blasco, seconded by Norris to adjourn to Executive Session to address negotiations issues and personnel concerns and not to return to Open Session. Roll call vote: Voting Yes: Blasco, Haupt, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 8:46 P.M.

Robert Lee Barrick, Secretary

NEXTSCHEDULED BOARD MEETING: Monday, June 7, 2010